



825 St. Joseph St. • Rapid City, SD 57701  
(605)348-9196 • [volunteer@blackhillshabitat.org](mailto:volunteer@blackhillshabitat.org)  
[www.blackhillshabitat.org](http://www.blackhillshabitat.org)

**Thank you for your interest in organizing a GROUP to work on a  
Black Hills Area Habitat Construction site!**

Volunteer Group Planning Details

- Volunteer workdays are scheduled Tuesday –Thursday - Saturday.\*
- The maximum size for a volunteer group is 12 people.\*
- All-day commitment is required 8:30am - 3:00pm.\*
- Volunteer teams are scheduled no more than 90 days in advance.
- The minimum age requirement is 16—no exceptions.
  - To learn more about volunteer opportunities for youth, please visit our website.
- Sponsorship/ Donation Information (Suggested Amount)
  - Corporate Partners donate \$5,000 for Saturday build or \$2,500 for a weekday build.
  - Faith, Community, Non-profit and School Partners donate \$2,500 for a Saturday build or \$1250 for a weekday build.

\*Special arrangements may be available based on our current build schedule.

All volunteer groups need to designate a Team Leader to be the main contact for their group.

The Team Leader will be responsible for:

- Contacting the Volunteer Coordinator TWO WEEKS before your workday to confirm the number of volunteers in your group.
- Communicating any changes or updates to those numbers as soon as possible.
- Forwarding the workday information email to your team members.  
*(It will have important links to waiver, map and task information.)*
- Forward any post-workday information to your team members.

**If you have questions regarding the application or filling out the form, please contact us by email at: [volunteer@blackhillshabitat.org](mailto:volunteer@blackhillshabitat.org), or phone (605)348-9196.**

**What will you build?**



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**VOLUNTEER GROUP REGISTRATION FORM**

Fill out form COMPLETELY and email to BHAHFH Volunteer Coordinator: [volunteer@blackhillshabitat.org](mailto:volunteer@blackhillshabitat.org)  
or fax to (605) 721-6949.

**General Information for Group Contact (Team Leader)**

Team Leader Name: \_\_\_\_\_

Phone Number 1: \_\_\_\_\_ Phone Number 2: \_\_\_\_\_

Email Address: \_\_\_\_\_

**Organization/ Group Information**

**Is your group able to contribute the suggested donation described above?** Yes  / No

**Is your group interested in additional sponsorship opportunities?** Yes  / No

Group Name: \_\_\_\_\_ Approx. group size: # \_\_\_\_\_

Group Type (*mark all that apply*)  
 Business  Organization  Church  School  Youth group\*  Other: \_\_\_\_\_

\*No youth under 16 allowed on active work site. Youth groups with 16-17 year olds must have a 1:4 adult to youth ratio.

Mailing Address for Group (*May be Team Leader's address*)

Street or PO: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

How often is your group interested in volunteering?  
 Out of Town Group  Once a Year  2-3 a Year  Monthly

Availability? \*Typical Work Day Builds are Tuesday, Thursday, and Saturday.  
 Monday  Tuesday  Wednesday  Thursday  Friday  Saturday

List Any Particular Preferred Date(s) \_\_\_\_\_

Additional details about your group we should know:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

FOR OFFICE ONLY: Date rec'd \_\_\_\_\_ Scheduled date/site \_\_\_\_\_ Entered by \_\_\_\_\_